DeGroote School of Business

PETITION FOR RELIEF FOR MFIN MISSED TERM WORK

Date: _____________________________________  Student #: ______________________________

Name:  ____________________________________  E-Mail: ________________________________

Level:  ____________________________________

Phone #:  _________________________________

PLEASE NOTE: An Application for Deferred MFIN Final Examination form must be completed for FINAL exams that are missed.

Supporting documentation **must be** attached.

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<tr>
<th>COURSE CODE</th>
<th>TERM</th>
<th>INSTRUCTOR</th>
<th>ACADEMIC WORK MISSED</th>
<th>DATES MISSED</th>
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- If the relief sought is for compassionate circumstances (i.e. death in the family), documentation must be provided.
- Approval of this Petition for Relief form does not exempt the student from any component of the course for which they are requesting special consideration. I understand that it is my responsibility to speak with my Instructor **immediately** regarding missed work.

____________________________________________________________________________________

Date    Student Signature

☐ Approved
☐ Not Approved

Notes:

Authorizing Signature:

*This request must be submitted to the MFIN Program Office five working days upon returning to school.*

The information gathered on this form is collected under the authority of The McMaster University Act, 1976. The information is used for the academic, administrative, and statistical purposes of the DeGroote School of Business including, but not limited to, maintaining records; academic counseling and the administration of examinations. Personal student information provided on this form will not be used for any unrelated purpose without the consent of the student. This information is protected and is being collected pursuant to section 39(2) and section 42 of the Freedom of Information and Protection of Privacy Act of Ontario (RSO 1990). Questions regarding the collection or use of this personal information should be directed to the Associate Dean, DeGroote School of Business.